

Updated: 5/26/09

Disclaimer: The CSW staff/faculty/administration reserve the right during the 2008-2009 school year to modify the school goal deliverables as the need arises.






Matrix #2: The CSW staff/faculty/administration EXCEEDS the 2008-2009 established school goal.



<u>Tasks to Accomplish</u>	<u>Evidence of Accomplished Task</u>	<u>Responsible Party</u>	<u>Status 2/09</u>	<u>Percent Complete 2/09</u>	<u>To Do:</u>
1. *MSA Technical Review Authorization of the 2 student performance objectives	<ul style="list-style-type: none"> Written confirmation from Middle States 	<ul style="list-style-type: none"> MSA Planning Team Objective 1 Committee Objective 2 Committee 	●	85 %	Submit student target data
2. 100% of the faculty/staff/administration participated in the preparation for Middle States	<ul style="list-style-type: none"> Data chart/spreadsheet to include: <ul style="list-style-type: none"> Number of total faculty/staff/administrators that participated in the process 	<ul style="list-style-type: none"> Individual faculty /staff/administrators Administrators and Internal Coordinator Will ensure opportunity for involvement	●	98%	<ul style="list-style-type: none"> Maintain high levels of participation Encourage enthusiasm
3. Evidence that is able to be collected/compiled by June 2009 has been and is organized in appropriate binders and ready for MSA. Standards 1-12.	<ul style="list-style-type: none"> A table will be provided for each standard (1-12) that includes: <ul style="list-style-type: none"> A list of evidence to be collected/compiled for that particular standard Dates each piece of evidence was filed A list of evidence to be collected/compiled for that particular standard Initials of individual who filed each piece of evidence Binders will be made available for board review 	<ul style="list-style-type: none"> Collection – Standards Committees Organization – Internal Coordinator 	●	1 – 93% 2 – 88% 3 – 47% 4 – 55% 5 – 92% 6 – 100% 7 – 92% 8 – 85% 9 – 76% 10 – 100% 11 – 100% 12 – 83%	See Standards Check Lists
4. *Establish Action Plans for accomplishing the 2 MSA student performance objectives	<ul style="list-style-type: none"> The Action Plans for the 2 MSA student performance objectives will be provided to the board Written confirmation from each Action Plan team of submission of plan to the Planning Team for final approval Planning Team meeting minutes will confirm both Action Plans have been presented to the planning team 	<ul style="list-style-type: none"> Planning Team Action Plan Committees 	●	50%	Creation of Action Plans for both objectives. Each objective team is aware of the next steps forward.
5. *The 2 Action Plans has been approved and finalized by the planning team based on the guidelines established by MSA.	<ul style="list-style-type: none"> Copy of the MSA guidelines for Action Plans Planning Team meeting minutes will confirm approval of 2 Action Plans 	<ul style="list-style-type: none"> Planning Team Action Plan Committees 	●	0%	Dependent upon creation of action plans. Expected Completion Date: 6/09

On Target
 Needs Attention
 ✓ Complete
 * Aligns with Faculty Goal

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6. Complete each of the 4 sections of the "Context of the School" document and gain administration approval.	<ul style="list-style-type: none"> Copies of the "Context of the School" document will be provided The CSW President and Dean of Education will sign off on the "Context of School" approval form. 	<ul style="list-style-type: none"> Internal Coordinator Approval - Administration 		85%	<ul style="list-style-type: none"> School Climate Assessment Finalize school history Complete community description and record demographic data
7. CSW faculty/staff/administration has diligently and effectively communicated the progress of our MSA initiatives to CSW's parent community.	<ul style="list-style-type: none"> Copies/descriptions of communication tools 	<ul style="list-style-type: none"> Staff Faculty Administration 		Ongoing	<ul style="list-style-type: none"> Continued communication with parents needed during Spring/Summer/Fall 2009
8. CSW faculty/staff/administration has diligently and effectively communicated the progress of our MSA initiatives to CSW's Board of Directors	<ul style="list-style-type: none"> Copies/descriptions of communication tools 	<ul style="list-style-type: none"> Staff Faculty Administration 		Ongoing	<ul style="list-style-type: none"> Continued communication with board needed during Spring/Summer/Fall 2009
9. CSW faculty/staff/administration has diligently and effectively communicated the progress of our MSA initiatives to our alumni	<ul style="list-style-type: none"> Copies/descriptions of communication tools 	<ul style="list-style-type: none"> Staff Faculty Administration 		Ongoing	<ul style="list-style-type: none"> Alumni contact and communication to encourage participation and inform of the efforts CSW is making to create a formal Alumni Association
10. CSW faculty/staff/administration has diligently and effectively communicated the progress of our MSA initiatives to CSW students.	<ul style="list-style-type: none"> Copies/descriptions of communication tools 	<ul style="list-style-type: none"> Staff Faculty Administration 		Ongoing	<ul style="list-style-type: none"> Continue Belief Statement Bulletin Board Displays Continued communication with student needed during Summer/Fall 2009

On Target  Needs Attention  ✓ Complete * Aligns with Faculty Goal

